



### **CITY COUNCIL AGENDA**

Tuesday, June 20, 2023 at 7:00 p.m.  
Springfield City Hall  
170 North 3<sup>rd</sup> Street

#### **CALL TO ORDER**

- Public announcement that a copy of the Nebraska Open Meetings Law is posted in the entry to the meeting room
- Roll call
- Pledge of Allegiance

#### **CONSENT AGENDA**

*All consent agenda items are approved in one motion unless removed by a Council Member. Removed items will be placed under the Regular Agenda for consideration and action by the Council.*

1. Approve Minutes of the June 6, 2023, Council Meeting
2. Approve Claims
3. Treasurer's Report

#### **REGULAR AGENDA**

1. Samantha Hurst, 900 N. 4<sup>th</sup> Street, and Hailie Shadle, 865 5<sup>th</sup> Avenue – Discuss speeders on 5<sup>th</sup> Avenue and request installation of speed bumps
2. Jason Sequenzia, 850 N. 2<sup>nd</sup> Street – Request speed bumps on 2<sup>nd</sup> Street and/or installation of a stop sign on 2<sup>nd</sup> Street at 1<sup>st</sup> Street
3. **Tabled June 6, 2023.** Consider approval of Highway Corridor Overlay District Design Review for Tractor Supply, Lot 3, Springfield Commerce
4. **Tabled June 6, 2023.** Consider approval of Corridor Overlay District Design Review for MADDAD's warehouse on Lot 6, Springfield Commerce
5. **Tabled June 6, 2023.** Consider approval of **Resolution 2023-12** entering into a contract amendment with Olsson for engineering services associated with the construction of the Buffalo Park restroom facility and shade structure and Urban Park shade structure
6. Consider approval of **Resolution 2023-13** adopting the City of Springfield Safety Manual

7. Discuss Kent Maystrick’s annual review and consider a proposed merit increase
8. Consider projects for the FY2023-2024 budget

**DEPARTMENT REPORTS**

1. Water & Sewer Department – Mike Neitzel
2. Library & Community Building – Michael Herzog
3. Parks Department – Kacie Murtha
4. Street Department – Dan Craney
5. Mayor’s Report – Bob Roseland
6. City Staff Reports

*The Mayor and City Council reserve the right to adjourn into executive session per Section 84-1410 of the Nebraska Revised Statutes.*

**ADJOURNMENT**

**MINUTES**

A regular meeting of the Mayor and Council of the City of Springfield, Nebraska was held at 7:00 o’clock p.m. on Tuesday, June 20, 2023, at City Hall. Present were Mayor Bob Roseland; Council Members: Mike Neitzel, Michael Herzog, Kacie Murtha, Dan Craney. Notice of this meeting was given in advance by posting in three public places, one of the designated methods of giving notice. Notice of this meeting was given in advance to the Mayor and all Council Members and a copy of their receipt of notice is attached to these Minutes. Availability of the agenda was communicated in the advance notice and in the notice to the Mayor and Council of this meeting. All proceedings hereafter shown were taken while the convened meeting was open to the public. The Mayor publicly stated to all in attendance that a current copy of the Nebraska Open Meetings Act was available for review and indicated the location of such copy posted in the room where the meeting was being held.

**Consent Agenda**

Motion by Herzog, seconded by Neitzel, to approve the Consent Agenda. AYES: Neitzel, Herzog, Murtha, Craney. NAYS: None. Motion carried.

Claims:

Check #	Account ID	Account Description	Debit Amount	Name
<b>General</b>				
47202	6080-10-10	Health Insurance-Gen	142.08	Metropolitan Life Insurance Co
47201	6080-10-10	Health Insurance-Gen	146.17	PLIC - SBD Grand Island
47198	7270-10-10	Insurance-Gen	50.63	Travelers
<b>Total</b>			<b>338.88</b>	

<b>Sales Tax</b>				
47200	9089-15-10	Community Events-Sales Tax	2,578.18	Construction Containers & Excavating
<b>Total</b>			<b>2,578.18</b>	
<b>Library</b>				
47202	6080-20-10	Health Insurance-Lib	26.34	Metropolitan Life Insurance Co
47201	6080-20-10	Health Insurance-Lib	100.03	PLIC - SBD Grand Island
47198	7270-20-10	Insurance-Lib	22.12	Travelers
<b>Total</b>			<b>148.49</b>	
<b>Park</b>				
47199	8030-30-10	Supplies-Park	28.55	Menards
47202	6080-30-10	Health Insurance-Park	39.51	Metropolitan Life Insurance Co
47201	6080-30-10	Health Insurance-Park	123.78	PLIC - SBD Grand Island
47198	7270-30-10	Insurance-Park	32.59	Travelers
<b>Total</b>			<b>224.43</b>	
<b>Community Building</b>				
47198	7270-40-10	Insurance-Community Bldg	17.17	Travelers
<b>Total</b>			<b>17.17</b>	
<b>Water</b>				
47202	6080-50-20	Health Insurance-Water	41.72	Metropolitan Life Insurance Co
47201	6080-50-20	Health Insurance-Water	62.41	PLIC - SBD Grand Island
47198	7270-50-20	Insurance-Water	54.13	Travelers
47196	7330-50-20	Telephone-Water	48.58	Verizon Wireless
<b>Total</b>			<b>206.84</b>	
<b>Sewer</b>				
47202	6080-60-30	Health Insurance-Sewer	54.89	Metropolitan Life Insurance Co
47201	6080-60-30	Health Insurance-Sewer	78.25	PLIC - SBD Grand Island
47198	7270-60-30	Insurance-Sewer	40.74	Travelers
47196	7330-60-30	Telephone-Sewer	8.58	Verizon Wireless
<b>Total</b>			<b>182.46</b>	
<b>Street</b>				
47199	8225-70-40	R&M Street Signs&Posts-Street	28.66	Menards
47199	8140-70-40	R&M Equipment-Street	61.18	Menards
47199	9040-70-40	Tools & Misc Equip-Street	65.53	Menards
47202	6080-70-40	Health Insurance-Street	52.68	Metropolitan Life Insurance Co
47201	6080-70-40	Health Insurance-Street	127.01	PLIC - SBD Grand Island
47198	7270-70-40	Insurance-Street	73.62	Travelers
47197	8090-70-40	Asphalt & Concrete-Street	2,571.75	Travis Moore Construction
47196	7330-70-40	Telephone-Street	8.58	Verizon Wireless
<b>Total</b>			<b>2,989.01</b>	
<b>Total</b>			<b>13,370.92</b>	

City Treasurer reported a balance on hand of \$3,928,319.49; in cash assets; Prestige Treasury-\$206,651.96; Prestige Bond-\$1,208,361.29; Keno Community Betterment-\$463,524.64; Keno Progressive Jackpot-\$50,000.00; Water Deposit Savings-\$4,219.96; Refundable Deposit Savings-

\$1,232.06; Water Tower Savings-\$306,567.25; Sewer Restricted-\$309,793.91; Water Capital Facilities Fees-\$161,673.79; Sewer Capital Facilities Fees-\$1,025,965.11; City Sales Tax-\$8,176,535.37; Money Mark Library Bricks-\$974.12; Government Securities-\$118,355.61; Library Savings-\$1,639.90; ASIP Pinnacle-\$1,966,396.07; Time Certificates as follows: Bond-\$80,115.16; Tower-\$59,929.41; Water-\$132,037.75; Library Restricted-\$33,584.52; Cash Receipts-\$728,139.08; Cash Disbursements-\$388,130.36.

**Agenda Item 1 & 2.** Samantha Hurst, 900 N. 4<sup>th</sup> Street, Hailie Shadle, 865 6<sup>th</sup> Avenue, and Payton Mackstaller, 865 5<sup>th</sup> Avenue, discussed their concerns for people speeding on 5<sup>th</sup> Avenue at approximately forty miles per hour. Hurst asked if a speed bump could be installed or if a portable radar sign could be put up to slow speeders down. Murtha asked Hurst, Shadle and Mackstaller if they noticed if the speeders are younger aged or middle aged. Shadle reported that the speeders are younger age people. Neitzel asked if there is a worse time of day for speeders. Shadle reported that mid-day and afternoon are the worst times. Craney noted that there are pros and cons to the girls' request. Yes, it slows some people down, but speed bumps are hard to maintain as the street must have a big chunk cut out of it, then filled in at just the right grade, and then painted regularly to keep up visibility. Craney mentioned that he has been through Hawaiian Village recently and they have gradual speed bumps that he found to not be irritating. Murtha asked Hurst, Shadle, and Mackstaller what problems they could see us having with speed bumps. Shadle reported that kids might play on the speed bumps. Neitzel inquired if the city could obtain data as to how fast people are going in that area. Kathleen Gottsch, City Administrator, reported that the problem is all over town, and many residents want speed bumps. Jason Sequenzia, 850 N. 2<sup>nd</sup> Street, requested a speed bump be installed on North 2<sup>nd</sup> Street. He said if a speed bump could not be installed then he requested the installation of a stop sign at the intersection of 2<sup>nd</sup> Street and 1<sup>st</sup> Street. Brad Reinhard, 805 N. 2<sup>nd</sup> Avenue, commented that at least a speed bump would slow people down. Herzog questioned if the younger drivers would try to possibly jump the speed bumps versus slowing down. Sequenzia noted that he recently bought a slowdown sign, and someone actually ran over it. Mayor Roseland expressed interest in requesting the city engineer with Olsson to do a traffic study as well as install more speed radar signs. Council also requested that speeding issues be addressed in the next community newsletter as well as through city social media. They requested the Sarpy County Sheriff's Department have more of a presence in town and watch for speeders.

**Agenda Item 3.** Motion by Murtha, seconded by Neitzel, to approve the Highway Corridor Overlay District Design Review for Tractor Supply, Lot 3, Springfield Commerce. AYES: Neitzel, Herzog, Murtha, Craney. NAYS: None. Motion carried.

**Agenda Item 4.** Motion by Neitzel, seconded by Murtha, to approve the Corridor Overlay District Design Review for MADDAD's warehouse on Lot 6, Springfield Commerce. AYES: Neitzel, Herzog, Murtha, Craney. NAYS: None. Motion carried.

**Agenda Item 5.** Motion by Herzog, seconded by Neitzel, to table agenda item 5, regarding approval of **Resolution 2023-12** entering into a contract amendment with Olsson for engineering services associated with the construction of the Buffalo Park restroom facility and shade structure and Urban Park shade structure until the July 5, 2023, Council meeting. AYES: Neitzel, Herzog, Murtha, Craney. NAYS: None. Motion carried.

**Agenda Item 6.** Council Member Herzog introduced **Resolution 2023-13** and moved its adoption. Council Member Murtha seconded the foregoing motion and on roll call on the passage and adoption of said resolution, the following voted YEA: Neitzel, Herzog, Murtha, Craney. The following voted NAY:

None. Whereupon the Mayor declared said motion carried and said resolution passed and adopted. A true, correct and complete copy of said resolution is as follows:

**RESOLUTION  
2023-13**

**RESOLUTION ADOPTING A SAFETY MANUAL**

BE IT RESOLVED by the Mayor and City Council of the City of Springfield, Nebraska, as follows:

WHEREAS, the City of Springfield, Nebraska, a Municipal Corporation, wishes to adopt a Safety Manual to create a safe, secure, and healthy work environment; and

WHEREAS, it is the City of Springfield’s objective to provide training, policies, procedures, and professional consultation that will reduce the number of injuries in the workplace to an absolute minimum; and

WHEREAS, through the Safety Policy the City of Springfield shall create a safety committee to assist in making recommendations and addressing safety and health concerns within the workplace.

NOW, THEREFORE, BE IT RESOLVED by the Governing Body of the City of Springfield, by a majority vote resolved that the Safety Policy for the City of Springfield, a copy of which is attached hereto as Exhibit “A”, shall become effective immediately upon approval, and will remain in effect until further notice of amendment or revocation.

Introduced and Passed this 20<sup>th</sup> day of June, 2023.

City Council Member Herzog moved the adoption of said resolution.  
City Council Member Murtha seconded the motion.

Ayes: Neitzel, Herzog, Murtha, Craney  
Nays: None  
Abstain: None  
Absent: None

Approved: Robert Roseland, Mayor  
SEAL  
Attest: Kathleen Gottsch, City Clerk

**Agenda Item 7.** Motion by Herzog, seconded by Neitzel, to table agenda item 7, regarding Kent Maystrick’s annual review and proposed merit increase until the July 5, 2023, Council meeting. AYES: Neitzel, Herzog, Murtha, Craney. NAYS: None. Motion carried.

**Agenda Item 8.** Motion by Herzog, seconded by Neitzel, to move agenda item 8, after department reports. AYES: Neitzel, Herzog, Murtha, Craney. NAYS: None. Motion carried.

**Department Reports**

**Agenda Item 1.** Neitzel reported that water meters are being changed out as necessary and we have enough in stock for now. Staff is still waiting for the contractor to fix the water leak on N. 3<sup>rd</sup> Street. If

the original contractor is unable to assist, a new contractor will need to be called in so the issue can be resolved for the homeowner.

**Agenda Item 2.** No Department Report from Herzog.

**Agenda Item 3.** Murtha reported that the new swing set in City Park has been installed, and the swings will be put up once the swing hangers are received. Murtha also noted that the communication boards will be installed soon as city staff is pouring the concrete for the boards soon.

**Agenda Item 4.** No Department Report from Craney.

**Agenda Item 5.** Mayor Roseland reported that he will be attending the Sarpy County Museum open house this week at Papillion Landing. Mayor Roseland also reported that phase one of the sewer project from the treatment facility to 60<sup>th</sup> Street is done and will be moving our way soon.

**Agenda Item 6.** Gottsch reported that our next City Council meeting will be Wednesday, July 5, 2023, due to July 4<sup>th</sup> being a holiday. Fireworks were cancelled for Springfield Days due to the weather forecast and lightning. She inquired if Council wanted to do the fireworks another time. Murtha recommended we do them during the holiday tree lighting. Staff will check into that option. Gottsch also reported that a burn permit was obtained last week so the maintenance department burned down the tree pile. Council agreed to reopen the gate for residents to dump tree debris.

### **Regular Agenda**

**Agenda Item 8.** Council discussed the FY 2023-2024 Budget.

### **Adjournment**

Motion by Herzog, seconded by Craney, to adjourn. AYES: Neitzel, Herzog, Murtha, Craney. NAYS: None. Meeting adjourned at 9:07 p.m. Motion carried.

I, the undersigned, City Clerk for the City of Springfield, Nebraska, hereby certify that the foregoing is a true and correct copy of proceedings had and done by the Mayor and Council on June 20, 2023; that all of the subjects included in the foregoing proceedings were contained in the agenda for the meeting, kept continually current and readily available for public inspection at the office of the City Clerk; that such agenda items were sufficiently descriptive to give the public reasonable notice of the matters to be considered at the meeting; that such subjects were contained in said agenda for at least twenty-four hours prior to said meeting; that at least one copy of all reproducible material discussed at the meeting was available at the meeting for examination and copying by members of the public; that the said minutes from which the foregoing proceedings have been extracted were in written form and available for public inspection within ten working days and prior to the next convened meeting of said body; that all news media requesting notification concerning meetings of said body were provided advance notification of the time and place of said meeting and the subjects to be discussed at said meeting; and that a current copy of the Nebraska Open Meetings Act was available and accessible to members of the public, posted during such meeting in the room in which such meeting was held.

Kelly Shemek  
City Clerk